



**National Association of University Women**

**Southwest Sectional  
Branch President  
Annual Report Guidelines  
February \_\_, 2013**

**Branch and Membership Information**

Branch \_\_\_\_\_

P.O. Box Number \_\_\_\_\_ EIN \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code : \_\_\_\_\_

Branch President

\_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Year Branch Was Organized \_\_\_\_\_ Monthly Meetings Held On

\_\_\_\_\_ Time of meeting \_\_\_\_\_

Location of meeting \_\_\_\_\_

Total Number of Financial Members \_\_\_\_\_ Average number of members attending monthly meetings

\_\_\_\_\_ Number of Branch members who attended last Sectional Conference \_\_\_\_\_

Officers (Branch,)

Officers	Name	Address	Tel. Number	Date Elected	Date of Exp. Term
President					
1 <sup>st</sup> Vice President					
2 <sup>nd</sup> Vice President					

**Annual Report – 2012-2013**

**February 2012 – February 2013**

Scholarship Report

Number of Recipient \_\_\_\_\_ Total Amount given \$ \_\_\_\_\_

Other Types of Financial and Scholarship Aid

(Books stipends, supplies, youth projects, United Negro College Fund, Sectional Scholarship contribution)

<u>Name of Recipient</u>	<u>Institution/ Group/type</u>	<u>Amount</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
Total Scholarship Donation		\$ _____

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Name of Chairman Scholarship Committee \_\_\_\_\_

Summarize programs conducted by your branch as you implemented the National Program Focus for 2012-2013. The description should include title of program, purpose, population served, major outcome, and recommendations. Attach flyers of coming events (optional).

## **Education**

### ***Literacy Activities***

### **Health Initiatives/Health Awareness Activities & Programs–Heart Disease, Diabetes, HIV/AIDS...**

### ***Youth***

### ***National/International Project***

### **Personal Growth and Development Activities**

Branch Awards/Special Recognitions

List any awards/recognitions **received by the Branch**

	Type of Award/Recognition
1	
2	
3	

**Please Note: Copies of the entire branch report are to be sent to the Sectional Director**

**\*\*\*\*PLEASE DO NOT STAPLE PAGES!!!\*\*\*\***

**Annual Branch Report Due Date – January 15, 2013**



Branch Report of Deceased Members

Deceased Members

Between February 2012- January 2013

<b>Name</b>	<b>Address</b>	<b>Date Joined</b>	<b>Date Deceased</b>	<b>Offices Held*</b>	<b>Dates</b>

**\*Offices held includes branch, sectional and national**



**National Association of University Women  
Southwest Sectional  
Sectional Officers/Committee Chairs  
Annual Report Guidelines  
February \_\_, 2013**

Name: \_\_\_\_\_ Office/Committee: \_\_\_\_\_

Committee Chair: \_\_\_\_\_ Branch: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code : \_\_\_\_\_

Telephone#: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ E-Mail Address:

\_\_\_\_\_

Purpose Office/Committee:

\_\_\_\_\_

Activities: \_\_\_\_\_

- 1.
- 2.
- 3.
- 4.
- 5.

Committee Members:

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.

Signature: \_\_\_\_\_